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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 9th Novemver 2022.

Present:

Cllr. D Little

Cllr. L Jameson

Cllr. K Spencer

Cllr. S Ashcroft

Cllr. J Rogerson

Cllr. R Walker

Cllr. E Baines

Cllr. R Adamson

Miss J Dibble (Town Clerk)

**Min 0777 Mayor's Welcome**

Meeting opened at 19:00

In the absence of the chairman, Cllr. J Rogerson welcomed councillors, guest speakers and observers to the meeting.

**Min 0778 Apologies Received**

Cllr. R Beacham

Cllr. S Rainford

**Min 0779 Declarations of Interests**

Cllr. K spencer Item 7

**Min 0780 Public Time**

Meeting closed at 19:04

Mr Andrew Wallbank and Mr Rupert Swarbrick attended to provide an update to Longridge Town Council regarding the Civic Hall.

Mr Swarbrick confirmed that Mr Wallbank has resigned from Longridge Social Enterprise Company and subsequently would be stepping down from the Civic Hall.

Mr Swarbrick confirmed that he has joined as a director and that the day to day running of the civic will remain the same and all services will be maintained.

Mr Swabrick commented that the next step is to do a strategic review of the whole building and come with a plan to optimise the use of the Civic Hall again.

Chairman Jim Rogerson gave a special thanks to Mr Wallbank for his time and commitment with the Civic Hall.

Speaker two:

Rachel Ray attended to represent Longridge Community Action ‘LCA’.

Rachel briefed council on the historic discussions had with Ribble Valley Borough Council regarding the over 60’s club.

Rachel confirmed she was disappointed with the process and requested the help of the Town Council to support LCA in their bid to keep the Over 60’s Club as community asset.

**Min 0781 Approval of Minutes**

**It was resolved** to sign the minutes of the meeting held on the 28th August 2022 as an accurate record.

Proposer: Cllr. L Jameson

Seconder: Cllr. R Walker

**Min 0782 Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0926**

**Former railway tunnel, Higher Road, Longridge PR3 2XY**: Works to stone portal of former Railway Tunnel. Masonry blocks to be stitched as necessary to repair/maintain the integrity of the stone portal.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0926>

Longridge Town Council has no objections to raise in relation to this application.

**Application Reference: 3/2022/0795**

**1 Lower Lane Longridge PR3 3SL:** Variation of condition 4 of planning permission 3/2019/1131 to a mixed-use premises

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2021%2F0795>

Longridge Town Council object in principle to the application to change of use. We can confirm that have received concerns from neighbours regarding the properties failure to meet their current licensing conditions.

Cllr. L Jameson confirmed he would remain as planning lead if he had additional support from Council. It was agreed that Council would raise concerns before the meetings to enable Cllr. L Jameson to consult on matters accordingly.

Current planning group members: Cllr. L Jameson, Cllr. R Walker and Cllr. R Adamson.

**Min 0766 - Appeal for Outline Application - Daniels Farm, Preston Road, Longridge, PR3 3BL**

No further comments to be made as existing comments will be relied upon.

**Min 0767 Co-option Vacancies**

The Co-option vacancy interviews were scheduled for Tuesday 11th October 2022.

However, both interviews were rebooked for Thursday 13th October 2022 at 7:30pm.

Councillors confirmed their attendance.

**Min 0768 Christmas Trees**

**Council noted** the list of shops which dated back to 2020. With recent changes in the Town, it was agreed we would need a more up to date list and a process in place for the installing the Christmas trees.

Clerk is to approach Love Longridge and ask for their assistance to obtain any shops which have no had a tree before.

Clerk is to also ask the supplier to order at least ten brackets for the shops which have not had a tree installed in previous years.

**Min 0769 Electricity Renewal**

**Council noted** the new contract rates.

**Min 0770 Warm Banks Representative(s)**

**Council agreed** at the meeting on 28th August 2022 that we would have a representative.

During this meeting Cllr. R Adamson advised she would be happy to assist with the organising and co ordinating with the local groups.

**Min 0771 Men’s Sheds Association**

**Council** **agreed** that the proposal was a great idea in principle.

We are aware the Men’s Sheds organisations have been a huge success and therefore we do support the idea.

**It was agreed** that the Clerk would write to RVBC in relation to the over 60’s club as the building could be utilised by many of our local charities and organisations.

**It was further agreed** that Cllr. K Spencer would do a needs assessment with groups in the community so we are able to submit as much supporting information to RVBC to support the over 60’s club remaining a community asset.

**Min 0772 Estates Committee**

1. Estates Committee report – draft minutes 27th September 2022

**Council noted** the update.

**b) Cleaning of the 1914 Stone, Millennium Stone and Kester Lane Stone.**

**Council agreed** to proceed with the quote of £475.00 Plus VAT

Proposer: Cllr. J Rogerson

Seconder: Cllr. S Ashcroft

**Min 0773 Budget Committee**

1. Budget Committee report

**Council noted** the update.

1. Friends of Longridge Civic Hall

**Council agreed** the grant request in the sum of £500.00

After deliberations it was agreed we would pay the grant requested to support the Halloween Disco, afternoon tea party and the Christmas Market coffee morning.

Proposer: Cllr. J Rogerson

Seconder: Cllr. S Ashcroft

1. Financial Regulations Document

**Council discussed and agreed** to strike out clause 4.3 as advised by the Budget Committee.

Proposer: Cllr. J Rogerson

Seconder: Cllr. D Little

1. Financial Accounting Statement

**Council noted** the current financial position.

Council discussed the current budget reserves and it was confirmed that the Clerk would make contact with Love Longridge to arrange for the monies to be sent in support of Longridge Does Christmas.

Clerk is also to arrange for a message in the Longridge Does Christmas booklet.

**Min 0774 Staffing Group**

Cllr. S Ashcroft reminded Council that we agreed the staffing committee would dissolve and that it would become a group.

The Staffing Group members are: Cllr. S Rainford, Cllr. L Jameson, Cllr. S Ashcroft and Cllr. R Adamson.

Proposer: Cllr. J Rogerson

Seconder: Cllr. S Ashcroft

**Min 0775 Finance**

**The following were approved for payment:**

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|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,63.82 | Cleaning for month of September Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. August 2022 |
| c. | Resolve to Pay | TPCS | £48.37 | 13.09.2022 – 12.10.2022  Telephone line |
| d. | Resolve to Pay | SLCC | £144.00 | Clerk Training |
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| e. Resolve to Pay | HMRC | £495.88 | PAYE |
| f. Resolve to Pay | PKF | £480.00 | AGAR |
| g. Resolve to Pay | RVBC | £94.80 | Drain Clearance (Berry Lane Toilets) |

All payments were authorised.

Proposer: Cllr. S Ashcroft

Seconder: Cllr. D Little

**Council noted the following direct debits** (for information only)**:**

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|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,185.01 | SEP-22 |
| c. | Electric Bill | £1469.62 | 27th August – 6th October |
| d. | Gas Bill | £59.01 | 26th August – 20th Sept |
| e. | Water | £380.35 | 22nd July - 21st August 2022 |
| f. | Hygiene Bins | £61.34 | Aug-22 |

All direct debits were authorised.

Proposer: Cllr. J Rogerson

Seconder: Cllr. S Ashcroft

**Min 0776 DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 9th November 2022 at 7pm.